



## RedKite Assist Grammar Tips

### Commas

- 1 - Use a comma before 'and', 'but' & 'or'
- 2 - Use a comma after an introductory phrase.
- 3 - Use commas between 2 or more coordinate adjectives.
- 4 - Use commas to set off phrases without changing its meaning.

### Accept vs Except

Accept means to receive  
Except means to take out or leave out.

### Who vs Whom

Use who when you can respond with he or she.  
Use whom for him or her.

### Your &

You're

Your - belonging to you.

You're - You are

### Affect vs Effect

Affect = verb, to influence

Effect = noun, result or impact

### There, Their, They're

There - a position which is not here

Their - it belongs to others

They're - abbreviation of they are

### Common Spelling Mistakes

Thier - Their

Alot - A lot

Recieved - Received

Seperate - Separate

Untill - Until

Occured - Occurred

Definately - Definitely

Concious - Conscious

